

**OGP WORKSITE REPRESENTATIVE COURSE  
APPLICATION FORM - USA**

To apply for the OGP Worksite Representative Course, submit this application, along with required photocopy of documents, and 2 photos, to LBJ for review and acceptance. Send via email [training@lbjmaritime.com](mailto:training@lbjmaritime.com) or Fed Ex.  
For your convenience, please use the checklist below to ensure that you have included all required verification with this application.

Attach Two  
Passport Photos

PRINT NAME  
ON BACK OF  
PHOTOS

No Dark Glasses

**PLEASE TYPE OR PRINT CLEARLY**

Name:	Passport/IC #:	
Mailing Address:		
City:	Country:	Postal Code:
Home Phone:	Business/Mobile Phone:	
Fax:	E-mail:	
Date of Birth: Day ___ / Month ___ / Year ___		Age: _____ Sex: M / F

<b>SUMMARY OF RELEVANT QUALIFICATION &amp; EXPERIENCE:-</b>
(MINIMUM OF 2 YEARS & PREFERABLY 5 YEARS EXPERIENCE IN A RELEVANT FIELD)

SELF SPONSORED (Delete as applicable)	SPONSORING COMPANY (Name of Company / Invoice to be addressed or Department)	ACCOMMODATION REQUIRED (Delete as applicable)	PLEASE WRITE IN SELECTED COURSE DATE
Yes / No		Yes / No	

**I certify that the information herein is true and correct to the best of my knowledge and I understand that this application is subject to approval by IMCA and LBJ.**

**PLEASE INDICATE YOUR PREFERRED COURSE DATES:-** \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

<b>OFFICE USE ONLY</b>		
Applicant # _____	Reviewed by _____	Date _____
Course Start Date: _____		<input type="checkbox"/> ACCEPT <input type="checkbox"/> REJECT

### Terms and Conditions

The following terms apply to 1) enrolment in classes offered by LBJ Maritime. These terms, along with any applicable license agreement, are the complete agreement between us regarding the courses or education materials we provide and replace any prior oral or written communications between us. Attendance at a class or your use of any education materials constitutes your agreement to these terms and conditions. Occasionally, we have offerings with additional or different terms and conditions. If so, we will provide those terms and conditions to you.

Bookings will be regarded as provisional until the full course fee has been paid. Provisional bookings will only be held for 2 weeks and will not be held at all when the course is full.

Payment must be made in advance of the course by check or electronic transfer.

All payments must be made in USD.

Checks are to be made out to LBJ Maritime and must have applicable course listed on the check. Preferably to accompany the application forms.

Please email [payment@lbjmaritime.com](mailto:payment@lbjmaritime.com) for electronic transfer details or other payment enquires.

Invoices will not normally be issued for training course places and purchase orders are not acceptable in lieu of payment unless the invoice for the PO is paid before commencement of the course. If sent they will be accepted for information purposes only.

Accepted applications will be acknowledged and joining instructions will be sent prior to the start of course.

### Courses and education materials

We list our generally available courses and education materials on the LBJ Maritime web site ([lbjmaritime.com](http://lbjmaritime.com)) We may add or withdraw courses and education materials at any time without notice.

### Scheduling classes

We will specify the dates of public classes. Private or on-site classes will be scheduled by mutual agreement. We may cancel any scheduled class on notice. If we cancel a class for which you have prepaid, we will refund the price you paid.

### Accommodations for students with disabilities

LBJ maritime locations should be accessible for students with disabilities. If reasonable accommodations are required for an individual with a disability, please advise LBJ Maritime of the accommodations in advance.

### Prices and payment

Prices for public classes will be those in effect on the date the class begins. Prices include the use of required education materials and in class materials.

They do not include taxes student travel, lunches, refreshments, transportation and living expenses. LBJ Maritime reserves the right to increase prices at any time without prior notification.

Prices for private or on-site classes will be established based on your requirements. Additional charges may apply, such as instructor travel and living expenses, facilities, and remote lab support.

You agree to pay amounts due, including applicable taxes and any late payment fees, as we specify in the invoice.

### NO CANCELLATION REQUEST ARE ALLOWED

### Warranty

THERE ARE NO EXPRESS WARRANTIES EXCEPT THOSE CONTAINED HEREIN OR IN ANY APPLICABLE LICENSE AGREEMENT. THERE ARE NO IMPLIED WARRANTIES, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. WE MAKE NO WARRANTY AS TO RESULTS TO BE ATTAINED BY ATTENDING OUR CLASSES OR USING OUR EDUCATION MATERIALS.

### Changes to this agreement

We may modify these terms and conditions on written notice. The modified terms and conditions will apply to your enrollment or order unless you cancel such enrollment or order prior to the effective date. Otherwise, for a change to be valid, both of us must sign it. Additional or different terms and conditions in any order or communication from you are void.

### General

You agree not to copy our copyrighted material without our prior written consent. All intellectual property rights in material supplied on courses is subject to copyright and owned by LBJ Maritime and it's strategic partner KBAT.

Therefore any unauthorized duplication in whole or part is strictly prohibited.

You agree not to use recording equipment in our classes without our prior written consent.

You agree not to use our trademarks, trade names, or other designations in any promotion or publication without our prior written consent.

LBJ Maritime expects delegates to behave in a polite and appropriate manner and adhere to all LBJ Maritime rules and regulations when attending courses.

LBJ Maritime reserves the right to exclude students or abandon the course in the event of disruptive, abusive or threatening behaviour by an individual or group of students. In such an event, no refund will be payable to the excluded students or organisation.

You agree not to assign, or otherwise transfer your rights under this Agreement without our prior written consent. Any attempt to do so is void.

Neither of us is responsible for failure to fulfill any obligations due to causes beyond its control.

Neither of us will bring a legal action (under this Agreement) more than 1 year after the cause of action arose.

Any terms of this Agreement, which by their nature extend beyond its termination, remain in effect until fulfilled, and apply to respective successors and assignees.

The laws of the State of Louisiana govern this Agreement.